

January 21, 2008  
7:15 P.M.  
Commission Room

The Commissioners of the City of Horton met for a regularly scheduled meeting on Monday, January 21, 2008 at 7:15 p.m. in the City Hall Commission Room.

Mayor Lentz called the meeting to order and the prayer was given by Candy Schmitt, City Clerk.

Present: Mayor Lentz, Commissioners, Forkenbrock, Davies and Luscombe.

Absent: Commissioner Krug.

Motion by Commissioner Forkenbrock to approve the agenda. Seconded by Commissioner Davies. All aye.

Motion by Commissioner Davies to approve the minutes of the January 7, 2008 regular meeting. Seconded by Commissioner Luscombe. All aye.

Motion by Commissioner Davies to approve Appropriation Ordinance #2957 (Payroll) \$31,698.18. Seconded by Commissioner Luscombe. All aye.

Motion by Commissioner Davies to approve Appropriation Ordinance #2958 (Disbursements) \$89,116.70. Seconded by Commissioner Luscombe. All aye.

### **Report on Tri-County Manor**

Mary Brown, administrator of Tri-County Manor, was present to report on the progress of the Manor. There are currently 41 residents. They had gained 8 residents since Christmas. The Manor does have a need for CNAs.

### **Proclamation for Boy Scout Week**

Mayor Lentz signed a proclamation declaring February 3-9 as Boy Scout Week in Horton.

### **Appointment to the Housing Authority Board**

Motion by Commissioner Luscombe to appoint Eugene Sawyer to the Housing Authority Board to fulfill the unexpired term of Leone Elkins.

### **Updated lease agreement on Fire Truck**

After the City made an extra payment on the fire truck the lease company sent a revised lease purchase agreement showing the new amounts due. Motion by Commissioner Forkenbrock to authorize Mayor Lentz to sign the new agreement. Seconded by Commissioner Davies. All aye.

### **City Administrator's Agenda**

Mr. Henry presented a job description for the full time utility billing clerk. Motion by Commissioner Davies to approve the job description. Seconded by Commissioner Luscombe. All aye.

Mr. Henry presented a draft of the request for qualifications for the engineering of the Mission Lake dredging project. After some discussion the consensus of the Commission was to publish the RFQ as amended.

A special meeting was set for February 12, 2008 at noon to meet with the financial advisory to receive a report on the financing of the Mission Lake project.

Motion by Commissioner Davies to approve the emergency purchase of an actuator at the water plant at a cost of \$4,100. Seconded by Commissioner Forkenbrock. All aye.

A draft of a new procurement code was presented for the Commission's review. It was decided that the spending limit for department heads would be raised to \$250 for all departments except the electric department which will be \$1,000.

Mr. Henry reported on several activities. A real estate inventory is being put together of the property owned by the City. The staff is working on the disaster paperwork for FEMA reimbursement. The testing results at the sewer plant are fluctuating and it could be due to faulty testing by the laboratory. Mr. Henry will check into different labs. The Central Avenue project will be completed as soon as the weather permits. Mr. Henry will submit a proposal to the Department of Commerce for repair of the footings at the Blue Building. The representative from the Department of Commerce has cancelled two meetings and the time frame is getting short. The Parks and Recreation Board will interview for companies to help with the development of a new swimming pool.

Westar is open to extending the City's contract for power supply for another 2 years.

The Commission requested that the next meeting on February 4, 2008 be held at 5:00 pm so that there will be a quorum. Everyone agreed.

Motion by Commissioner Davies to adopt Resolution 01-016 which is a waiver of the GAAP requirements. Seconded by Commissioner Forkenbrock. All aye.

### **Commissioner's Agenda**

#### **Commissioner Krug**

Not present.

#### **Commissioner Forkenbrock**

Commissioner Forkenbrock reported that the patrol car needs to have the rear end replaced. The Kickapoo Police have a used car that they will let the City of Horton take the rear end out of to replace the one in the patrol car.

Commissioner Forkenbrock inquired about the cost of living increases from the past and the wage scale that is in place. The City Clerk will gather the information and give a report on the history of the wage scale and cost of living raises in the past few years.

#### **Commissioner Davies**

Commissioner Davies reported that he and the City Administrator will review the crosswalks and signs on the streets and that Mr. Henry will attend the training for the safe schools grants.

**Commissioner Luscombe**

No report.

**Mayor Tim Lentz**

Motion by Commissioner Forkenbrock to go into executive session for 10 minutes to discuss personnel at 9:03 pm to include the Commission, City Administrator and City Clerk. Seconded by Commissioner Davies. All aye. No action was taken in executive session.

Motion by Commissioner Davies to adjourn at 9:13 pm. Seconded by Commissioner Luscombe. All aye.

---

Candy Schmitt, City Clerk

---

Tim Lentz, Mayor